

## Don Cossairt

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**From:** Don Cossairt  
**Sent:** Thursday, January 31, 2013 12:58 PM  
**To:** Gary L Lauten; Wayne A Schmitt; Nathan J. Duff; Susan L. McGimpsey; Richard C Ruthe  
**Cc:** David J Hockin; Joel J. Kofron; Nancy L Grossman; Martha Michels; Amber M Kenney; Kathy J Graden; Kamran Vaziri; Matthew Quinn; Diane Reitzner; Butch Hartman; Don Cossairt  
**Subject:** RE: Radioactive Waste Certification and Pickup Request Form Revision RW Form # 31

Please note my corrected typo in the subject line concerning the form number!

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**From:** Don Cossairt  
**Sent:** Thursday, January 31, 2013 12:56 PM  
**To:** Gary L Lauten; Wayne A Schmitt; Nathan J. Duff; Susan L. McGimpsey; Richard C Ruthe  
**Cc:** David J Hockin; Joel J. Kofron; Don Cossairt; Nancy L Grossman; Martha Michels; Amber M Kenney; Kathy J Graden; Kamran Vaziri; Matthew Quinn; Diane Reitzner; Butch Hartman  
**Subject:** Radioactive Waste Certification and Pickup Request Form Revision RW Form # 30

Dear RSOs and others,

Dave Hockin has now revised RW Form # 31 and its Continuation Sheet to clearly state that waste items must be logged on this form as they are loaded into containers. We have made this change in part to address Finding # 85554 of the FY 2011 set of DOE-FSO assessments of our Radiation Protection Program. Although FRCM Article 441.6 clearly states the expectation of individual logging of items, the previous version of the form itself did not clearly state that. The new forms are attached here and are found on ESH Docdb at: <https://esh-docdb.fnal.gov:440/cgi-bin/ShowDocument?docid=1338>.

In reviewing this matter we also found that FRCM Article 441 did not have a link to these forms. This link is being added as the only change, editorial in nature, to the November 12, 2012 version of FRCM Chapter 4. You should see that revised chapter appear in the next few days as it does not need to go through our standard review process.

The new forms should be put into use as soon as possible. Please discard old paper copies that you may have sitting around. Joel Kofron will now also emphasize this point in Rad Worker Training.

Please make radioactive waste generators and RCTs aware of this requirement and be watchful for those who might continue to complete these forms after-the-fact. Although I will proceed to close this finding in frESHTRK on the basis of this change, like all other documents such as this one that are equivalent to checklists, they only function as designed if used properly.

Thank you for your continued help in implementing our Radiation Protection Program!

Don Cossairt